



INVITATION FOR BID

SOLAR STREET LIGHTS

IFB 201415-07

February 19, 2015

1. INSTRUCTIONS AND CONDITIONS

- A. No bid proposal will be considered for award unless submitted on the bid form included in this Invitation for Bid (IFB). The bid must be fully complete and executed. Bidders shall provide an original and three (3) copies of the completed proposals.

Format: Proposal should be 8 ½ x 11 inches, printed two-sided on recycled paper with removable bindings, bound in a single document. Binding can be as simple as a staple. Original and copies may be submitted in one envelope/package.

Each bid proposal must be submitted in an envelope/package addressed to Becky McCurdy, Procurement Services Manager, City of Madera, Purchasing Department, 1030 South Gateway Drive, Madera, California 93637, and delivered prior to the time and date specified in this document. Each envelope/package containing a bid proposal must have, on the outside, the name of the bidder, bidder's address and must be plainly marked on the outside as follows:

Bid: SOLAR STREET LIGHTS

IFB 201415-07

Filing Deadline: Wednesday, March 18 , 2015 - 3:00 PM

- B. The Bid Documents consist of this Invitation for Bid, Attachments A and B and any addenda which may have been issued. Bidder shall thoroughly examine and be familiar with all Bid Documents. Submission of a bid shall constitute bidder's acknowledgment upon which the City of Madera (City) may rely that bidder has thoroughly examined and is familiar with the Bid Documents. Failure or neglect of bidder to receive or examine all or part of the Bid Documents shall in no way relieve the bidder from any obligations with respect to this bid invitation or any resultant Purchase Order. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any part of the Bid Documents.

- C. Attention of bidders is especially directed to the specifications which, in addition to the bid proposal and these instructions, are the basis for evaluation and will be part of any agreement with the successful bidder. Any deviations from the specifications in this notice shall be proper reason for rejection of all or any part of the bid proposal.
- D. The City reserves the right to reject or accept any or all bids or parts thereof, and to accept or reject the alternatives individually or jointly, for any reason.
- E. The City reserves the right to consider any minor deviations from the specifications and determine the acceptance or rejection of such deviations.

Any proposal may be withdrawn at any time prior to the hour fixed for the opening, provided that a request in writing executed by the proposer or his/her duly authorized representative, for the withdrawal of such proposal is filed with Purchasing-Central Supply. The withdrawal of a proposal shall not prejudice the right of a proposer to file a new proposal prior to the time and date set for the opening. After the expiration of the time and date for receipt of proposals, a proposal may not be withdrawn or altered.

- F. The City recognizes its policy of providing equal opportunity to all qualified persons and reaffirms its commitment that there shall be no discrimination against qualified applicants, or employees on the basis of race, gender, color, national origin, religion, age, disability, sexual orientation or marital status.
- G. The City reserves the right to seek supplementary information from any proposer at any time after official proposal opening and before the award. Such information will be limited to clarification or amplification of information asked in the original proposal.
- H. Issuance of the IFB and receipt of proposals does not commit the City to make an award. The City reserves the right to postpone the IFB process for its own convenience, to accept or reject any or all proposals received in response to this IFB, to negotiate with other than the selected company should negotiations with the selected company be terminated, or to cancel any section of this IFB. The City also reserves the right to apportion the award among more than one company.
- I. An award under this IFB will not be based solely on the lowest price. If an award is made, it will go to the bidder(s) with the best overall proposal. The successful proposal will be competitively priced and provide for adequate service to meet the City's needs.

- J. An award will be made as soon as possible after the opening of bids. Bid proposals shall remain valid for at least ninety (90) days after the opening of bids. No bid proposal may be withdrawn after the bid opening.
- K. Contract shall be in the form of a City of Madera Purchase Order and attachments of Invitation for Bid and response thereto shall be a part thereof as though set forth therein. The Purchase Order will be very similar in content to Attachment A "Draft" Purchase Order which is provided for information purposes only and to help clarify City intent relevant to this IFB.
- L. Proposals will be evaluated by a committee. The committee may request an interview with the top rated companies. A reference check may also be conducted. If a bid proposal is found to be incomplete or not in compliance with the format required, it will not be submitted for evaluation. During the evaluation process, the City may find it beneficial to request additional information.
- M. There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.
- N. Bidder's Proprietary Information: Upon award, all documents provided by the successful bidder shall become public record. All documents provided by any bidders, other than the successful bidder, shall become public record in their entirety and subject to disclosure, unless said documents are retrieved by the bidder within ten (10) business days of the award. This shall also include, but is not limited to documents for projects for which all proposals are rejected and projects for which an award is not made for any reason. In the event that one or more proposals are returned to the bidding parties, it is the intent of the City that such documents shall not become public records of the City unless required by the California Public Records Act or other provisions of law.
- O. The City intends that other public agencies (county, special district, public authority, public agency, school district or other political subdivision of the state of California) shall have the option to participate in any agreement created because of this Invitation for Bid. The City of Madera shall incur no financial responsibility in connection with a purchase order from another public entity. Vendor's agreement or failure to agree to the "piggyback" agreement will not be a factor in the award. This piggyback will remain available for one year from the date the Bid award.

Check one of the following:

- i. ☐ Agree to extend all prices, terms, and conditions of my proposal to any other public agency located in the State of California with no exceptions.

- ii. ☐ Agree to extend all prices, terms, and conditions of my proposal to any other public agency located in the State of California with the following exceptions noted, as attached.
 - iii. ☐ The Vendor does not agree to extend pricing, terms and conditions in our Bid to any other agency.
- P. It is the City's policy to encourage the purchase of supplies, services and equipment from vendors located within the boundaries of the City. Local vendors are sellers, vendors, suppliers and contractors who maintain places of business located within the limits of the City and who have a current City of Madera business license.

Proposers will, to the greatest extent feasible, attempt to incorporate local area businesses as subcontractors and suppliers. Proposers will, upon request, provide records showing the outreach efforts made to local businesses to demonstrate that they have made a reasonable effort to inform local businesses of the opportunity.

The local vendor outreach policy shall not apply to those Agreements where State or Federal law, or other laws or regulations preclude such a preference.

- Q. The City reserves the right to modify the IFB at any time. In the event it becomes necessary to modify or revise the IFB, a written amendment or addenda issued by City's Purchasing-Central Supply Division is the only method which should be relied on with respect to changes to the IFB. Bidder is responsible to contact City's Purchasing-Central Supply Division prior to submitting a bid to determine if any amendments were made to the IFB. Documents, amendments, addenda, etc. will be posted to the City website at www.madera-ca.gov on the Purchasing Department tab, the Bid Announcement and Results page.

All inquiries should be submitted in writing per the process described in this document.

Questions and suggestions concerning the IFB must be submitted in writing no later than 3:00 P.M. Wednesday, March 11, 2015. Written questions or inquiries should be e-mailed, mailed or faxed to:

Becky McCurdy, Procurement Services Manager
City of Madera - Purchasing-Central Supply
1030 South Gateway Drive
Madera, CA 93637

rmccurdy@cityofmadera.com
FAX: (559) 661-0760

2. BACKGROUND

The City of Madera's Facilities Division will be replacing existing light poles and lights that do not currently have electrical points of service. It is the City's intent to replace these poles and lights with solar powered fixtures.

The bid proposal shall include furnishing of all new poles and lights including all components needed to make the lights operational. The bid proposal shall include taxes, freight and all other related costs. All components will be delivered to the City Yard at 1030 South Gateway Drive, Madera, CA 93637. Once received, the City will install the new poles and lights.

3. SPECIFICATIONS

The purpose of this Invitation for Bids (IFB) is for the procurement of 23 solar powered street light poles and lights. The primary components of the scope of work are as follows:

A. General

Vendor is responsible for providing 23 solar powered street light poles and lights and any auxiliary equipment, components or accessories that will allow the City to install in the desired locations and make fully operational.

B. The base of the poles and the bolt pattern for mounting must be to the City of Madera standard ST-20 included in the IFB as Attachment B.

C. The components that are required to make the lights operation include but are not limited to: pole, light fixture, solar panel, inverter, batteries and wiring harnesses that will make the light operational upon installation. All components must be made to withstand the weather conditions that are pursuant to the installation location in Madera, CA. The list that follows includes general specifications that are needed, however each vendor must submit their specification sheet with their bid.

D. Required specifications (or equal) each vendor shall supply their specifications and shall indicate any variance from the specifications listed below.

Power Consumption: 40-50 watts

IES Lighting Type: LED Type 2 medium or Type 3 medium

Color temperature: 4000K-5000K

Lumen Range: 3600-4400

Solar Power: Must provide power to illuminate through the night without dimming or shutting off.

Battery: Must have an Ah rating sufficient enough to operate through the night without dimming or shutting off.

Solar Charger: Must be able to charge batteries in all kinds of weather conditions such as rain, fog and cloudy weather.

System must be designed to operate at a temperature range from 0 degrees F to 140 degrees F.

All components mounted on the pole at a suitable height.

Must have all components that are needed to make the light operational. (solar panel, charger, light, light pole, wiring harnesses, light fixture, batteries and any other component that is needed)

Top of pole with solar panel for the poles must be between 25ft- 26.6ft., with the mounting height of the luminaire to be at a minimum of 24 feet and have a base that matches the City standard that can be installed on the existing anchor bolts. And have a wind rating exceeding 100 MPH. (poles other than this size can be submitted for review if these specs make it impossible to manufacturer.)

All poles shall have a powder coated finish.

E. Warranty – Warranty information on all parts of the system must be outlined for review.

F. Delivery of merchandise must be F.O.B. Madera

G. Delivery Location:

City of Madera
Public Works - Facilities
1030 South Gateway Drive
Madera, CA 93637

H. Delivery Hours:

Monday through Friday
7:30 AM - 3:00 PM

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BID PROPOSAL
SOLAR STREET LIGHTS
IFB 201415-07

Bidder hereby proposes to deliver to the City of Madera, Public Works-Facilities, 1030 South Gateway Drive, Madera, California, 93637 new equipment in accordance with the published specifications, for the following prices.

Cost	Quantity	Description
_____	23 each	25-26.6 Ft. poles with lights

** Each vendor must submit their specification sheet with their bid and indicate any variance from the specification provided.

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SUB-TOTAL	\$_____
APPLICABLE TAXES	\$_____
TOTAL PRICE	\$_____

CITY OF MADERA
BID PROPOSAL AUTHORIZATION

SOLAR STREET LIGHTS
IFB 201415-07

DATE _____

COMPANY NAME _____

STREET ADDRESS _____

CITY / STATE / ZIP _____

PHONE NUMBER _____

EMAIL _____

PERSON PREPARING BID _____

POSITION _____

SIGNATURE _____

Note: This entire packet should be returned with the bid.